

## **REPORT OF MINUTES**

### **BAY de NOC COMMUNITY COLLEGE BOARD OF TRUSTEES SPECIAL BOARD MEETING**

**CB Board Room 201D  
Escanaba, MI 49829**

**May 14, 2025**

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| <b>I Call to Order</b>                                 | The meeting was called to order at 5:02 p.m. ET by Vice Chair Wendy Middaugh.   |
| <b>II Attendance</b>                                   | <p>Members Present: Wendy Middaugh, Terri Mileski, Joy Hopkins, Eric Lundin</p> <p>Members Absent: Nick Chenier, Steve Soderman</p> <p>Administration: President Nerita Hughes</p> <p>Recorder: Laura Johnson, Assistant Board Secretary</p>  |
| <b>III Agenda</b>                                      | The agenda was approved by unanimous consent.   |
| <b>IV Citizen<br/>Introductions<br/>&amp; Comments</b> | None  |
| <b>V Declaration of<br/>Interest</b>                   | None  |
| <b>VI Board Vacancy</b>                                | <p>The board vacancy created by Steve Davis in February 2025, and filled by Ben Parmet in March 2025, became vacant on May 2, 2025, when Ben resigned.</p> <p>Discussion was held about filling the vacancy from the remaining candidates interviewed in March and the qualities each could bring to the Board.</p> <p>It was motioned by Joy Hopkins and seconded by Terri Mileski to:</p> <p><b>“Appoint Katherine VanEnkevort to the Bay de Noc Community College Board of Trustees effective May 14, 2025, for the unexpired term of Benjamin Parmet ending December 31, 2028.”</b></p> |

No further discussion. Motion carried unanimously. Wendy Middaugh contacted Katherine VanEnkevort to extend the seat on the Board and Katherine accepted.

## **VII Presidential Evaluation**

Vice Chair Wendy Middaugh requested a motion to move to closed session to discuss the periodic personnel evaluation of President Hughes at her request.

It was moved by Joy Hopkins and seconded by Terri Mileski to:

**“Move to closed session to consider the periodic personnel evaluation of Dr. Hughes who has requested that her periodic personnel evaluation be conducted in closed session.”** No discussion.

### **Roll Call:**

**Ayes:** Joy Hopkins, Terri Mileski, Eric Lundin, Wendy Middaugh

**Nays:** None

**Abstentions:** None

Motion carried unanimously.

The meeting moved to closed session at 5:27 p.m. ET. Laura Johnson departed the meeting. Joy Hopkins assumed recording responsibility.

Dr. Hughes departed closed session at 6:38 p.m. ET.

The meeting moved to open session at 7:02 p.m. ET.

No action was taken based upon the discussion held during the closed session.

## **VIII Adjournment**

With no further business, it was motioned by Eric Lundin and seconded by Terri Mileski to:

**“Adjourn the meeting.”** Motion carried unanimously. The meeting adjourned at 7:04 p.m. ET.

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Laura L. Johnson Assistant Board Secretary	Completion Date	Approval Date
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Wendy B. Middaugh Vice Chair		Approval Date
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