REPORT OF MINUTES

BAY de NOC COMMUNITY COLLEGE
BOARD OF TRUSTEES
SPECIAL BOARD (RETREAT) MEETING

HUB Building, Room 874
Escanaba, MI 49829

October 27, 2025

I	**Call to Order**	The meeting was called to order at 3 p.m. ET by Chair Nick Chenier.
II	**Attendance**	Members present: Terri Mileski, Katie VanEnkevort, Wendy Middaugh, Nick Chenier Steve Soderman arrived at 4:50 p.m. Members absent: Joy Hopkins, Cory Kuchenberg Administration: President Dr. Nerita Hughes; HR Director Beth Berube Recorder: Terri Mileski, Board Treasurer
III	**Agenda**	The agenda was approved by unanimous consent.
IV	**Citizen Introductions & Comments**	None
V	**Declaration of Interest**	None

VI Strategic Discussion

I. Why are we here? The Role of Trustees and President
President Hughes reviewed roles of the Board and President in terms of governance. Discussion was held.

II. College Updates

a. Nursing:
- ACEN Visit: Dr. Hughes reviewed the Accreditation Commission for Education in Nursing (ACEN) visit executive summary as prepared by Dr. Patrick Reinhard, Dean of Allied Health and Dr. Amy Reddinger, VP of Academics & Educational Equity.

- Grievance: HR Director Beth Berube and Dr. Hughes reviewed the Board's role in the grievance process.

b. Student Housing: Dr. Hughes shared that progress on housing at the legislative level is on hold due to the federal government shutdown. Bay may look into financing as opposed to USDA funding, contingent on finances and the future of other college needs. Dr. Hughes will provide the Board with a quarterly summary.

III. Board Discussion items

a. Board Meeting Schedule: The 2026 meeting schedule was reviewed for approval at the January organizational meeting.
b. Board Committees: Dr. Hughes recommended that every month one board committee provide updates.
c. President Evaluation: Conducting the annual performance evaluation of the president during a closed session at a regular board meeting was discussed instead of calling a special meeting. Dr. Hughes suggested using an electronic feedback tool.
d. Board Inquiry: Dr. Hughes will provide a summative report on the quality of teaching and learning that includes student/faculty satisfaction and course quality; updates on policy/training improvements; trends in teaching quality, etc. to improve this goal.

IV. Opportunities and Board Development

Dr. Hughes and trustees discussed national community college association and Michigan Community College Association events as ways to obtain board professional development and increase board engagement.

With no further business, Katie VanEnkevort motioned to adjourn the meeting. The meeting adjourned at 4:55 p.m. ET.

Terri T. Mileski Board Treasurer	Completion Date:	Approval Date:
Nicholas M. Chenier Chair		Approval Date: